

## I. ADVOCACY COMMITTEE

Although the PMAAAI has no Advocacy Committee, the following statement from the **PMAAAI By Laws, Article VII Committees & Functions, Section 8. Public Relations** “The Public Relations...It shall ensure that the Association’s position on any issue is fairly presented to the public...” clearly shows the desire of the Association to address any issue affecting its members.

**PMARAI By Laws, Article VI Committees & Functions Section 6. Advocacy Committee** – The Advocacy Committee shall make a study on issues affecting national interest, and submit a stand or position thereon to the Board. After Board approval, it shall through the appropriate media make known to the public the PMARAI’s position on the issues and push it.

**PMARAI Objective No. 6** To provide a medium of information exchange and a forum for interaction that will promote national interest.

**PMARAI Objective No. 7** To assume an advocacy role on issues affecting national interest.

PMA RETIREES ASSOCIATION, INC. ACTION PLAN CY 2023 – 2024							
COMMITTEE	OBJECTIVE	ACTIVITIES	TIMELINE		TASK	TARGET	ANNUAL BUDGET
			2023	2024			
Advocacy	1. Maintain and improve our official social media forum for interaction that will promote national interest.	1. Obtain inputs and support for policy initiatives or positions  2. Encourage members to openly share information and their opinions/views on the matter	Annual (1)	Annual (1)	1. Provide advice to the Board on key issues that needs to be addressed.  2. Identify, prioritize, and integrate policy initiatives or positions and recommends to the Board for advocacy.  3. Review existing policy initiatives or positions and formulate new ones if necessary.	Publish Approved Policy Initiatives or Poditions.	
	2. Study issues affecting national interest.	Conduct researches on position papers, white papers, advocacy websites from	Annual (1)	Annual (1)	1. Provide advice to the Board on advocacy.  2. Provide advice to the Board on implementations of advocacy role.	Publish Approved Advocacy Messages.	

		respectable think-tanks			3. Craft advocacy messages.		
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**PMA RETIREES ASSOCIATION, INC. ACTION PLAN CY 2023 – 2024**

COMMITTEE	OBJECTIVE	ACTIVITIES	TIMELINE		TASK	TARGET	ANNUAL BUDGET
			2023	2024			
Advocacy	3. Strengthen alumni connection to the Academy	Maintain existing and build new partnerships with the CCAFP that enable the cadets to benefit from the life experiences and expertise of the alumni.	(1)	(1)	1. Promote current and develop innovative volunteer opportunities for alumni and cadets.  2. Optimize existing PMA programs (Foster Parent, leadership lectures) by inviting alumni back to engage with the PMA community.	Launch Kapit Bisig-Golden Legacy Program  Launch Youth Leadership Program	
	4. Forge new and strengthen existing partnerships	Increase and expand corporate, local, and foundation partnerships	(3)	(1)	Prepare MOU or MOA	4 New Strategic Partners	

## II. EXECUTIVE COMMITTEE

<b>Goal: Strengthen the Retirees Association</b>						
<b>Manage and direct the Standing Committees</b>						
<b>Action Description</b>	<b>Responsible Committee</b>	<b>Start Date</b>	<b>Due Date</b>	<b>Required Resources</b>	<b>Potential Blockers</b>	<b>Outcome</b>
Require all committees to submit Annual Action Plans and Budget	All Standing Committees	First week of March	Last week of March	Contact details of concerned committee members and volunteers	No VOLUNTEERS. VOLUNTEERS in the Active Service are transferred to other assignments or locations.	The initial executive committee is organized.
Execute all Programs/Projects/Activities	All Standing Committees	First week of March 2023	Last week of Feb 2024	Selected date or dates is/are recommended for review from all BODs		The selected date or dates is/are finalized.
Action Description	Responsible Committee	Start Date	Due Date	Required Resources	Potential Blockers	Outcome
Execom monthly meeting	All Standing Committees	March April May July August October November		Minutes of the Previous Execom Meetings Committee reports Attendance of BODs	No quorum	Efficient organization.
Board quarterly meeting	All Standing Committees President Secretariat	March June September December		Minutes of the Previous Board Meetings President Reports Attendance of BO		

Manage Funds Disbursement	Treasurer	January	December	Treasurer Report		
*Support Academic and Training Programs of PMA (Payback Fund)	Advocacy Ways and Means and Professionalism					
For further study						

Art VI - Committees & Functions, Sec 1 - Include Membership, Ways & Means, Public Relations, and Sports Committees to the five (5) standing committees, and Committee Members may come from different classes outside the Board.

***III.AWARDS COMMITTEE***

COMMITTEE	OBJECTIVES	ACTIVITIES	TARGET	BUDGET
<p style="text-align: center;"><b>Awards</b></p>	<p>1. Have a least an awardee each for private enterprise, public administration, contribution to alumni affairs and special fields.</p>	<p>1. Reach out to class and chapter presidents for nominees.</p> <p>2. Publicize / disseminate information for the search through available media.</p> <p>3. Include the qualification and categories criteria in communicating the search as well as the deadlines.</p>	<p>1. Every meeting of the Council of Class Presidents</p> <p>2. Endeavor to put the matter in the agenda of all chapter meetings.</p>	<p style="text-align: center;">TBD</p>
	<p>2. Try to have a nominee for the Life Time Achievement Award.</p>	<p>4. Prepare the list of nominees for initial presentation to the PMARAI Board.</p>	<p>3. Post the search in all viber groups of PMA Alumni.</p>	

#### **IV. MEMBERSHIP, MORALE AND WELFARE COMMITTEE**

Art VI - Committees & Functions, Sec 1 - Include Membership, Ways & Means, Public Relations, and Sports Committees to the five (5) standing committees, and Committee Members may come from different classes outside the Board.

<b>COMMITTEE</b>	<b>OBJECTIVES</b>	<b>ACTIVITIES</b>	<b>TARGET</b>	<b>BUDGET</b>
<b>Membership, Morale &amp; Welfare</b>	Increase Registered members	Update members database in coordination with Class Presidents, J1 AFP, HRD PNP, and PCG		TBD
	Increase membership awareness and involvement	Prepare Info Kit for Members for publication in the official social media forum		TBD
		Coordinate with Public Relations to ensure members are included in our official social media forum		TBD
		Conduct of zoom meetings to disseminate relevant information to members	4/yr	TBD
		Conduct regional visits in coordination with PMAAAI	2/yr	TBD
	Improve members camaraderie, health and wellness	Conduct fellowship & sports activities (Bike, Run)	2/yr	TBD
		Coordinate for vaccination of members	1/yr	TBD
	Increase members benefits	Partner with Automobile Association of the Phil		TBD

#### **V. FINANCE COMMITTEE**

**PMA RETIREES ASSOCIATION, INC. ACTION PLAN CY 2023 – 2024**

COMMITTEE	OBJECTIVE	ACTIVITIES	TIMELINE		TASK	TARGET	ANNUAL BUDGET
			2023	2024			
Finance	Manage funds and investments	1. Diversify all funds for investments.	1 <sup>st</sup> week of March to last week of March	update	1. Recommend to the Board for the creation of an Investment Committee.  2. Contact all banks or SLAI's institution with high yield returns for investment.	Optimized available funds for investment.	
		2. Recover the lost funds invested on ACES.	1 <sup>st</sup> week of March	Last week of February	Negotiate with ACES Management for the recovery of 1.5M invested.	Maximum recovery of all lost funds.	
		3. Manage funds disbursement.	Monthly	Monthly	Get and review the Treasurer's Report.	Optimized utilization of limited budget	
		4. Update of share from membership dues.	Weekly	Weekly	Coordinate with PMAAAI.	Maximum members to pay their lifetime dues	
		5. Arrange for annual external audit.	Yearly	Yearly	Contact and coordinate with an external auditor to conduct the annual audit.	Transparency in our utilization of funds.	P5,000.00

**PMA RETIREES ASSOCIATION, INC. ACTION PLAN CY 2023 – 2024**

COMMITTEE	OBJECTIVE	ACTIVITIES	TIMELINE		TASK	TARGET	ANNUAL BUDGET
			2023	2024			
Finance	2. Monitor, coordinate and consolidate the budget and acquired or donated funds.	1. Monitor all revenues acquired from any initiated program, event or sports activities.	As necessary	As necessary	1.Close coordination with Ways and Means Committee for other source of revenues.  2.Record all acquired revenues from insurance program and Game of the Cavaliers.		
		2. Consolidate all budget requirements of committees.	Yearly	Yearly	Consolidate all budget requirements of committees		
	3. Unhampered use of funds	Change of signatories in our checking account.	Yearly	Yearly	Draft a Resolution for approval of the Board.	Approval of the Board every 1st week of March Association year.	

**VI. WAYS AND MEANS COMMITTEE**



COMMITTEE	ACTIVITIES	TIMELINE		TASK	TARGET	ANNUAL BUDGET
		2023	2024			
Ways and Means	1. Games of Cavaliers	Solicit sponsors and other support from Cavaliers and private companies		1. Organization of support staff 2. Solicit sponsors 3. Follow-up reply / feedback from solicited sponsors	1. Aug 2023 – Identifying prospective sponsors 2. Constant reminders and follow-up of sponsors 3. Monitoring of payments / remittances	TBDL
	2. PMA Homecoming Raffle	Selling of Raffle Tickets to all PMA Classes and private persons and companies	Continue selling of Raffle Tickets		Draw Date–Feb 2024	TBDL
	3. Movie Premiere	Selling of Tickets		To be held twice in 2023	N/A	TBDL
	4. Music Concert			To be held once only in 2023	N/A	TBDL
	5. Branding of PMA Logo			Application of PMA Logo / Seal Patent	Continuous monitoring	TBDL
	6. Continue the Implementation of Liberty Insurance Project			Dissemination to all PMA Classes	Continuous dissemination of the Project	TBDL

## ***VII. PROFESSIONAL DEVELOPMENT COMMITTEE***

<b>COMMITTEE</b>	<b>OBJECTIVES</b>	<b>ACTIVITIES</b>	<b>TARGET</b>	<b>BUDGET</b>
Professional Development	To enhance the professional and career development of its members	Establish a Professional Certification Program in cooperation with Local and International Universities	October	tbdl
		Organize a Cavalier Professional Consultancy Group	December	tbdl
		Organize a Cavalier Group for a Leadership Lecture Series at PMA, other Armed Services schools, and Civilian Universities	August	tbdl
		Lecture Series on Private Security Profession and Business	July	tbdl
		Organize a Cavalier Toastmasters Club	September	tbdl
	To promote the general welfare and interest of its members	Continuing Entrepreneurship Program	June	tbdl
		Continuing Financial Literacy Program	April	tbdl
		Continuing Health and Wellness Program	May	tbdl
		Once Young ang Young Ones Cavalier Interaction	November	tbdl

## ***VIII. ELECTION AND AMENDMENTS COMMITTEE***

Although the PMAAAI and the PMARAI have no Committee on Election, the following sections from the **PMAAAI By Laws, Article V Directors, Section 2. Nomination and Election of Directors** and **PMARAI By Laws, Article VII Nominees to the PMAAAI Board Section 2. Senior and Junior Members** clearly shows the desire of both Associations to elect their respective directors, but in the case of the PMARAI, the directors are already linked in succession through representation from PMA Class celebrating their 45<sup>th</sup>, 46<sup>th</sup>, 47<sup>th</sup>, 48<sup>th</sup>, 49<sup>th</sup>, and 50<sup>th</sup> graduation anniversary as **Senior Members** and 40<sup>th</sup>, 41<sup>st</sup>, 42<sup>nd</sup>, 43<sup>rd</sup>, and 44<sup>th</sup> graduation anniversary as Junior Members (**PMARAI By Laws, Article IV Board of Directors, Section 1. Composition**).

**PMARAI By Laws, Article X Amendments**

**Strategic Goal: Strengthen the Association**

<b>PMA RETIREES ASSOCIATION, INC. ACTION PLAN CY 2023 – 2024</b>							
<b>COMMITTEE</b>	<b>OBJECTIVE</b>	<b>ACTIVITIES</b>	<b>TIMELINE</b>		<b>TASK</b>	<b>TARGET</b>	<b>ANNUAL BUDGET</b>
			2023	2024			
Ad-Hoc Committees on Election and Amendments	Strengthen the Brand Value of the Association.	1. Continue to recruit and retain the best team to support the Association.	Annual (1)	Annual (1)	1. Meet the 11 Class Presidents that are linked in succession to retain and recruit the best members to the Association Board.	2 meetings annually	P25,000.00
		2. Review, evaluate, and assess the by-laws and practices of the Association and pursue reforms that align with best practices in association management.	Annual (1)	Annual (1)	2. Solicit inputs from concerned committees	2 meetings annually	P10,000.00

**IX. SPORTS AND FELLOWSHIP COMMITTEE**

**PMARAI Objective no.6** To provide a medium of information exchange and a forum for interaction that will promote national interest.

<b>PMA RETIREES ASSOCIATION, INC. ACTIONPLAN CY 2023-2024</b>							
<b>COMMITTEE</b>	<b>OBJECTIVE</b>	<b>ACTIVITIES</b>	<b>TIMELINE</b>		<b>TASK</b>	<b>TARGET</b>	<b>ANNUAL BUDGET</b>
			2023	2024			
Sports	1. Create physical awareness and fellowship among members/cavaliers	1. Golf tournaments A. Battle of the cavaliers B. Battle of classes C. Jurado Cup	1. Solicitations among cavaliers	1. Solicitations among cavaliers	1. Creation of Committees	1 <sup>st</sup> quarter initial working committees are organized such as:  A. Events committee B. Awards Committee C. Solicitation Committee	
	2. Act as a venue for fundraising activities to support the committee on ways and means	2. Unity Walk for a cause/Pagkakaisa at Sama sama	2. Raffle Tickets	2. Raffle Tickets	2. Setting up of Timelines	2 <sup>nd</sup> Quarter  A. Selection of Dates for Activities B. Designation of Chairmanships in Respective Committees C. List of Items Required	
	3. Be at the forefront of bridging the gap among men in uniform/retirees and corporate entities	3. Other sports activities A. Chess Tournaments B. Badminton C. Fun Run/Virtual Run	3. Sponsors	3. Sponsors	3. Volunteers in Active Service/Retirees	3 <sup>rd</sup> /4 <sup>th</sup> Quarter  A. Tournament Proper (maybe earlier or later) B. Regular and constant monitoring of activities	

**X. PUBLIC RELATIONS COMMITTEE**

**PMAAAI By Laws, Article VII Committees & Functions, Section 8. Public Relations** - The Public Relations Committee shall promote a good image for the Association and its members. It shall ensure that the Association’s position on any issue is fairly presented to the public. It shall monitor government legislations and policies affecting the career and interest of the members and shall recommend measures for the enhancement thereof. It shall supervise the publication of the Cavalier Magazine and newsletter.

**PMARAI By Laws, Article VI Committees & Functions** (Public Relations Committee- none)

**PMARAI Objective no. 6** To provide a medium of information exchange and a forum for interaction that will promote national interest.

<b>PMA RETIREES ASSOCIATION, INC. ACTION PLAN CY 2023 – 2024</b>							
<b>COMMITTEE</b>	<b>OBJECTIVE</b>	<b>ACTIVITIES</b>	<b>TIMELINE</b>		<b>TASK</b>	<b>TARGET</b>	<b>ANNUAL BUDGET</b>
			2023	2024			
<b>Public Relations</b>	1. Maintain & improve our official social media forum	1. Provide relevant information available to the members  2. Encourage members to openly share information and their opinions/views on the matter	44 publications	16 publications	Compile information regarding retirement and pension programs/benefits/issues, free medical services available and other matters such as legislation to protect the interest of our members.	Publish information at least once a week or as necessary to our official social media forum.	TBD
	2. Expand membership in our official social media forum	Inform the members of our official social media forum	800 members	200 members	1.Coordinate with membership committee re Member Registry Database. 2. Establish communication with the members. 3. Add members to our official social media forum.	1,000 members to PMARAI Forum and PMARAI Bulletin Board (Viber)	TBD
<b>PMA RETIREES ASSOCIATION, INC. ACTION PLAN CY 2023 – 2024</b>							
<b>COMMITTEE</b>	<b>OBJECTIVE</b>	<b>ACTIVITIES</b>	<b>TIMELINE</b>		<b>TASK</b>	<b>TARGET</b>	

			2023	2024			<b>ANNUAL BUDGET</b>
<b>Public Relations</b>	3. Provide information to promote understanding, goodwill and national development	1. Publish articles to the Cavalier Magazine	3 articles	1 article	Communicate with members to share articles to the Cavalier magazine after Board approval.	Publication of 1 article very quarter	TBD
		3. Create and publish a PMARAI E-Newsletter	10 editions	2 editions	Communicate with the Board & members to share articles to the E-Newsletter after Board approval.	Publication of 1 Edition per month	P8,151.30 - Website & Domain Name yearly fee P12,000.00 - food allowance for 2 pax @P500.00 ea for 12 meetings P12,000.00 - gasoline allowance for 2 pax @P500.00 ea for 12 meetings <b>Total - P31,452.00</b>
		2. Publish articles to other social media	3 articles	1 article	Communicate with members to share articles to other social media after Board approval.	Publication of 4 articles every quarter	TBD
	4. Partnership with other social groups	Conduct information dissemination and outreach activities	1		Prepare MOU or MOA	1 partnership with social group TGPMA-HOP (The Graduates of PMA- Helping Out Project)	TBD